

EVENT & VENUE

CBD Expo WEST 2021
 September 30 - October 1, 2021
 Hilton Los Angeles Airport
 International Ballroom
 Los Angeles, CA

IMPORTANT DATES

Monday, August 30, 2021	ADVANCE SHIPMENT RECEIVING First day warehouse will begin receiving advance shipments without surcharges.
Wednesday, September 1, 2021	ADVANCE ORDER DISCOUNT DEADLINE All orders must be received with payment in full by this date to receive discounted pricing.
Wednesday, September 8, 2021	ADVANCE ORDER DEADLINE - RENTAL EXHIBITS & CUSTOM TABLE THROWS All orders must be received with payment in full by this date to guarantee production of the order for the show. These items will not be available to order after the deadline date.
Thursday, September 23, 2021	ADVANCE SHIPMENT DEADLINE Last day for advance shipments to arrive at warehouse without surcharges.

SCHEDULE

Wednesday, September 29, 2021	2:30pm - 11:00pm	EXHIBITOR MOVE-IN
Thursday, September 30, 2021	7:00am - 9:00am	
Thursday, September 30, 2021	9:00am - 5:00pm	SHOW HOURS
Friday, October 1, 2021	9:00am - 3:00pm	
Friday, October 1, 2021	3:00pm - 5:00pm	EXHIBITOR MOVE-OUT
Friday, October 1, 2021	5:00pm	OUTBOUND SHIPPING AGREEMENT DEADLINE All exhibitors must submit an outbound Material Handling Agreement to the Exhibitor Service Desk.
Friday, October 1, 2021	4:00pm	CARRIER CHECK-IN DEADLINE
Friday, October 1, 2021	5:00pm	RE-ROUTE DEADLINE Shipments not picked up by the exhibitor's carrier and/or remaining on the exhibit floor will be re-routed at this time.



BOOTH EQUIPMENT

EACH 8'X10' BOOTH PACKAGE WILL INCLUDE THE FOLLOWING ITEMS.

8'H Orange Backwall Drape
3'H White Siderail Drape
1 - 6' Lime Green Skirted Table
2 - Side Chairs
1 - Wastebasket
Standard Booth Identification Sign

CARPET

The Exhibit Hall is carpeted.



MATERIAL HANDLING

It is recommended to ship all exhibit materials to the advanced warehouse. Shipping to the warehouse will ensure that materials are in the booth space for exhibitor set up. The warehouse deadline date has been extended for receiving to **Thursday, September 23, 2021**. The standard warehouse material handling charge will be honored for all shipments received by this date. Any shipments sent directly to the facility will be required to be handled by Alliance Nationwide Exposition Company. The prevailing warehouse material handling rate plus a 20% minimum surcharge will be added to all direct shipments.

ADVANCE SHIPMENTS

Exhibiting Company Name/Booth #
CBD Expo WEST 2021
c/o Alliance Exposition / ABF / ArcBest
8001 Telegraph Rd
Pico Rivera, CA 90660

OUTBOUND PICK UP ADDRESS

Exhibiting Company Name/Booth #
CBD Expo WEST 2021
c/o Alliance Exposition
Hilton Los Angeles Airport
International Ballroom
5711 W Century Blvd
Los Angeles, CA 90045

Outbound shipments not consigned to Old Dominion Freight, the Official Show Carrier, require a pick-up to be scheduled in advance by the exhibiting company with its designated carrier of choice.

For outbound carrier pick up, please schedule your carrier to pick up from the above Outbound Pick Up address between the hours of **3:00pm and 5:00pm on Friday, October 1, 2021** only. Carrier check-in deadline is **4:00pm on Friday, October 1, 2021**.

All exhibit materials must be removed from the exhibit hall by **5:00pm on Friday, October 1, 2021**.

For assistance, please contact Exhibitor Services at 888.528.2011 or ExhibitorAssistance@alliance-exposition.com.

Alliance Nationwide Exposition

R U S H

DO NOT DELAY

**Must Arrive Between
Mon, August 30 2021 - Thu, September 23 2021**

To: _____
(Exhibitor Name)

**c/o Alliance Exposition / ABF / ArcBest
8001 Telegraph Rd
Pico Rivera, CA 90660**

ADVANCE WAREHOUSE

CBD Expo WEST 2021

BOOTH NUMBER: _____ No. _____ of _____ Pcs.

Carrier: _____

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CBD Expo WEST 2021

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